



**P.S. 206**  
*The Horace Harding School*  
61-21 97<sup>th</sup> Place  
Rego Park, NY 11374

(718) 592-0300 Fax (718) 271-7011

*Joan L. Thomas*  
*Osceola Perez*  
*Principal*  
*Assistant Principal*

September 9, 2016

Dear Parents:

Please be advised that because we were unable to complete Spring election of officers prior to June 30<sup>th</sup> 2016 our school's **Parent Teacher Association** has ceased to function. Pursuant to Chancellor's Regulation A-660 (CR A-660), "Parent Associations and the Schools," I am responsible for convening a meeting so that expedited nominations and election can be held. The meeting will take place on **Tuesday September 27, 2016 at 6:00 pm**.

We will begin by taking nominations from the floor for each available officer position. The core mandatory officer positions of President, Recording Secretary and Treasurer must be filled at this meeting in order for our school to have an operating Parent Teacher Association.

Elections will follow immediately after the close of nominations. Candidates will be asked to address the audience and make a brief statement expressing why they wish to be considered for an officer position. Please note that neither candidates' statements nor slates of candidates may be disseminated within the school facility in accordance with Chancellor's Regulation D-130, "Political Activities in Schools."

The agenda for the *PTA* expedited nominations and election meeting appears below:

**A G E N D A**

- I. Welcome
- II. Nominations from Floor
- III. Verification of Candidate Eligibility
- IV. Closing Nominations
- V. Candidates' Statement (two minutes, please!)
- VI. Verification of Voter Eligibility
- VII. Distribution of Ballots or Vote by Show of Hands for Uncontested Officer Positions
- VIII. Tallying Votes/Reporting Results
- IX. Certification of the Election
- X. Adjournment

In order to vote in this election, you must be a parent (by birth or step-parent), legally appointed guardian, person in parental relation or foster parent to a child currently attending **PS 206** or be an eligible staff member. Please make every effort to attend this important meeting. Copies of this notice will be forwarded the Presidents' Council and the Family Leadership Coordinator,

Your support and participation is greatly appreciated.

Attentively,  
Joan Thomas  
Principal