

THE HORRACE HARDING SCHOOL

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Joan Thomas

Principal

Osceola Perez

Assistant Principal

School Leadership Team Minutes

December 20th, 2016

1. Minutes

Minutes from November's meeting were submitted.

Today's meeting started at 5:10pm.

2. Mrs. Thomas joined the meeting by phone, giving updates on the following:

- a) The quarterly review has been going well
- b) Mr. Bent has been growing school drama program and the fifth graders would give their performance (Shakespeare Junior show) on Jan 19th. Another show from the 4th graders would be held to celebrate the month of history in February with joined efforts of Mr. Bent and Mrs. Campbell.
- c) CEP has been approved and online. CEP, data drive and details of quarterly review would be held next meeting on January 10, 2017.

3. Mrs. Paula Friedlander has demonstrated the Project My On(<https://www.myon.com/>). The 4th graders shown in the demonstration have made progress on their reading levels dramatically. The site also records the study time, reading levels and the progress, empowering teachers and parents to improve reading skills of students.

The topics about how to get parents involved to utilize the tool has been discussed and we need to associate Parents' Association meetings with events to broadcast the tool. Ms. K McManus mentioned that we could utilized <https://www.customink.com/> to create fun stuff to encourage parents' participation.

4. Next meeting agenda will include:

Data Drive

CEP hard cop

Quarterly review

- 5. Next month meeting will be on January 10, 2017, chaired by Ms. K McManus and Mrs. Diane Lee.**
- 6. The meeting ended at 5:53pm.**

**Respectfully submitted,
Mrs. Paula Friedlander
Ms. Weiwei Deng**